

108th District #2 Integrating Committee

December 7, 2007 – 9:00 a.m.

Springfield Township
Allan Paul Room
9150 Winton Road
Cincinnati, OH 45231

Chairman Brayshaw called the 108th District #2 Integrating Committee Meeting to order at 9:15 a.m.

Board Members Present: Chairman – William Brayshaw, Board Member – Robert Bemmes, Board Member – Dan Brooks, Board Member – Tom Bryan, Board Member – Eileen Enabnit, Board Member – Richard Huddleston; Board Member – Scott Stiles; Vice Chairman – Joe Sykes

Alternate Members Present: Alternate Member – Joe Gray; Alternate Member – Ted Hubbard and Alternate Member – Stephanie Stoeller

Support Staff & Guest Present: Hamilton County – Mr. Joe Cottrill, Mr. Pat Ashcraft and Mr. Eric Beck; City of Cincinnati – Mr. Greg Long, Mr. Dick Cline, Mr. Bill Shefcik, Mr. Joe Vogel and Mr. Bryan Williams; Delhi Township – Mr. Bob Bass; Sycamore Township – Mr. Rob Molloy; OPWC – Mr. Mike Miller; ODOD – Mr. Shane Mathey; Hamilton County Park District – Mr. Jack Sutton; Colerain Township – Mr. Steve Sayre and Mr. Todd Bandy; City of Norwood – Mr. Joe Geers and Mr. Thomas Williams; City of Loveland – Ms. Cindy Klapfenstein; JMA – Mr. John Goedde; Resurgence Group – Mr. Steve Armsey; CDS – Mr. Don Shvegza; Hull & Associates – Mr. Rick Ordeman

Approval of Minutes:

Board Member Bryan moved for the approval of the minutes from the 107th District #2 Integrating Committee Meeting dated June 8, 2007; seconded by Board Member Huddleston and the motion carried unanimously.

District Liaison Items:

◇ Appointment of NRAC Members

Mr. Cottrill indicated there is a requirement of four appointments to the Natural Resource Assistance Council (NRAC). Mr. Cottrill noted the following three nominations had been received and that the fourth position was currently open and needed to be filled by a member of the District #2 Integrating Committee:

- Eric Russo – Hillside Trust - *Group 2* - Reappointment
- Andrew Glassmeier – Century 21 Real Estate - *Group 5* – Replaces Lee Robinson
- Larry Falkin – City of Cincinnati - *Group 2* – Replaces Jim Garges
- Board Member from Integrating Committee - Open – *Group 0* – Replaces Dave Savage

Board Member Stiles moved approval of the first three NRAC nominees as noted above; seconded by Board Member Bryan and the motion carried unanimously.

Chairman Brayshaw entertained a motion from the District #2 Integrating Committee to nominate and appoint the fourth member to the NRAC. Mr. Cottrill explained that the nominee must be a board member from the District #2 Integrating Committee and that an Alternate Board Member is not permitted.

After further discussion, the following motion was proposed...

Board Member Brooks nominated Robert Bemmes to represent the District #2 Integrating Committee as the fourth appointment member to the NRAC; seconded by Board Member Bryan and the motion carried unanimously.

◇ **NRAC Update**

Mr. Jack Sutton, Director of the Hamilton County Park District, reported on the following items: *(Copy of Report & Project Listing Attached)*

- Election of NRAC Officers
- Minor Changes in Round 4c Projects
- State Legislature Determination of Round 5
- Summarization of Rounds 1-4 Projects

Chairman Brayshaw thanked Mr. Sutton for his update.

◇ **Clean Ohio Revitalization Fund (CORF) Program Brownfield Update**

Mr. Cottrill introduced Mr. Shane Mathey, Brownfield Specialist, from the Ohio Department of Development (ODOD). Mr. Mathey reported that within the CORF Round #4 there had been (17) projects funded totaling \$43 million dollars, and it marked the last of the \$200 million dollars that had been allocated from the CORF Brownfield side.

Mr. Mathey indicated that the original legislation was slated to provide only \$200 million dollars and noted that last year the legislation was changed to not to exceed \$200 million dollars. He explained that the new legislation is like a credit card and that as the bonds are paid off they are able to issue more debt. Mr. Mathey reported they have paid off approximately \$40 million dollars in liquor bonds and that 20% of that would go to the Clean Ohio Assistance Fund, which is the fund that pays for assessment and remediation activities for distressed communities.

Mr. Mathey provided an overview of the proposed time schedule. He explained that in order to get money it needs to be on the Capital Re-Appropriation Bill, which is acted on the first quarter of the year. Noting that if the money is on the bill, the money would be available on July 1, 2008 and they would probably have a CORF Round #5. The awards meeting would then be held in December 2008 or early 2009. If it is not on the Capital Re-Appropriations Bill, they would have the new funds by July 1, 2009.

Mr. Mathey also provided a brief update on the Clean Ohio Program and the District Integrating Committee decision making process for the CORF. He shared that within the past four rounds of funding that District #2 had eight projects totaling \$18.6 million dollars, which is second to District #1 (Cuyahoga County) for the most monies received. He noted that District #2 has been very successful in the program. Mr. Huddleston requested that a copy of this recap be forwarded to the board, especially with regard to the criteria and project funding so there is a better understanding.

Chairman Brayshaw thanked Mr. Mathey for his update.

◇ **Ohio Public Works Commission (OPWC) Update**

Mr. Mike Miller, OPWC Representative, provided a brief update to the board. He announced that the Administrator of the Ohio Small Government Commission had retired in September and that his replacement would be Ms. Linda Baliff. He stated that Ms. Baliff previously was with the Ohio Department of Transportation (ODOT) where she worked with the local LPA program and prior to that with the Legislative Budget Office and Budget Analyst for the OPWC and ODOT.

Mr. Miller also provided an update on a piece of legislation that was introduced by Representative McGregor from Gahanna, Ohio. He noted that House Bill 357 includes a \$5.00 license fee increase with the proceeds being distributed to the (19) District Public Works Integrating Committees. The funds would be earmarked for intersection improvements, signalization, roundabouts and turning lane type infrastructures. It is the thought they would act on this bill in January 2008. Mr. Miller also indicated that if the bill is approved it would be a separate pot of money similar to the local transportation improvement allocation. It is limited to projects that would be limited to intersection improvements. The \$5.00 would generate approximately \$60 million dollars a year annually.

Chairman Brayshaw thanked Mr. Miller for his update.

◇ **Job Ready Sites (JRS) Program Update**

Mr. Cottrill reported that the Job Ready Sites (JRS) program would have a round in 2008. He announced that Mr. Nate Harbor had been appointed the replacement for Mr. Jeff Harris and that Jeff had been promoted within the organization.

Mr. Cottrill also reported there would be \$48.5 million dollars available for the entire state for the funding round in 2008-2009. He stated they would be approving two funding rounds at one time and that the new schedule has not yet been determined. Mr. Cottrill anticipates the schedule for the JRS program to accept applications will be determined sometime in the spring of 2008. He also noted that a meeting would need to be scheduled in the summer and that it would be announced at a later date.

◇ **Integrating Committee Regulations**

Mr. Cottrill provided an overview of the Integrating Committee Regulations from the Ohio Revised Code - Chapter 164.

Support Staff Items: (Handouts Distributed)

◇ **Round #22 Final Results of Appeals**

Mr. Cottrill provided the official results of the (16) projects that were appealed within Round #22. He explained that within the spreadsheet if a project category has a (Black X), this indicates the project category was appealed and denied with no change in the rating. He further explained that within the spreadsheet if the project category has a (Green Number) it indicates they increased the rating by that amount and the project category that has a (Red Number) indicates they decreased the rating by that amount. *(Copy of Spreadsheet Distributed)*

◇ **Round #22 SCIP/LTIP Scores**

Mr. Cottrill provided an overview of the official scores for both the SCIP and LTIP for Round #22. He explained the two programs have different weights and emphasis within their categories. The SCIP has maximum of (125) points available and the LTIP has maximum of (25) points available in the "Condition Category". *(Copies of Spreadsheets Distributed)*

◇ **Round #22 Budget**

Mr. Cottrill provided a thorough explanation of the Program Year 2008 Budget Breakdown for Round #22. *(Copy of Spreadsheet Distributed)*

The Support Staff recommended the following items:

- Total funds available for SCIP - \$ 10,872,707

- Total funds available for LTIP - \$ 4,866,013
- Total funds proposed for SCIP - \$13,579,752
- Total funds proposed for LTIP - \$ 5,712,375
- Total SCIP Available Proposed Remaining Balance - (\$2,707,044)
- Total LTIP Available Proposed Remaining Balance - (\$ 846,361)
- Total SCIP Grants - \$9,321,207
- Total SCIP Loan/Loan Assistance (Allocation) - \$1,549,000
- Total SCIP Recommendations - \$10,870,207
- Total Revolving Loan Program - \$2,709,545
- Total All Loans/Loan Assistance - \$4,258,545
- Total LTIP Grants - \$5,712,375
- Total Small Government Requests - \$2,100,500

◇ **Recommended SCIP Priority Listing**

Mr. Cottrill submitted to the Integrating Committee the recommended order of the SCIP priority listing for projects #1 through #62. He provided a brief overview of all projects listed, as well as an explanation for the disqualification of project #58 - City of Madeira - Kenwood Road Improvements. *(Copy of Spreadsheet Distributed)*

After some discussion, the following motions were proposed.

Board Member Brooks moved to disqualify SCIP project #58 - City of Madeira - Kenwood Road Improvements as noted within the SCIP priority listing; seconded by Board Member Bryan and the motion carried unanimously.

Board Member Brooks moved for the adoption of the SCIP priority listing as presented by the Support Staff for SCIP projects (Projects #1 - #62) for the District #2 Integrating Committee for Round #22; seconded by Board Member Bryan and the motion carried unanimously.

◇ **Recommended LTIP Priority Listing**

Mr. Cottrill submitted to the Integrating Committee the recommended order of the LTIP priority listing for projects #1 through #9. He provided a brief overview of the projects and noted that project #10 for the City of Sharonville would become the first contingency project on the list. It was also recommended to disqualify project #22 - City of Madeira - Kenwood Road Improvements. *(Copy of Spreadsheet Distributed)*

After some discussion, the following motions were proposed.

Board Member Brooks moved to disqualify LTIP project #22 - City of Madeira - Kenwood Road Improvements as noted within the LTIP priority listing; seconded by Board Member Bryan and the motion carried unanimously.

Board Member Bemmes moved for the adoption of the LTIP priority listing as presented by the Support Staff for LTIP projects (Projects #1 - #9) for the District #2 Integrating Committee for Round #22; seconded by Board Member Enabnit and the motion carried unanimously.

◇ **Recommended SCIP/LTIP Grant Projects**

Mr. Cottrill provided a very thorough explanation and overview of the recommended grant projects for both SCIP and LTIP. The first section displays the recommended SCIP Grant Projects and the second section displays the recommended LTIP Grant Projects. (*Copy of Spreadsheet Distributed*)

The following motion was made.

Board Member Enabnit moved adoption of the SCIP & LTIP Grant Projects as presented by the Support Staff for the District #2 Integrating Committee for Round #22; seconded by Alternate Board Member Gray and the motion carried unanimously.

◇ **Recommended Loan/Loan Assistance Projects**

Mr. Cottrill provided the recommended SCIP Allocation, Loan Assistance and Revolving Loan Program (RLP) Projects. He indicated this recommendation would set the interest rate, the term and the type of loan. (*Copy of Spreadsheet Distributed*)

Mr. Miller inquired about the use of a fractional percentage and acknowledged that he was not sure whether OPWC could handle it within their software program. The inquiry is with regard to the 1.50% interest rate for project #21 in Sycamore Township.

After some discussion, Mr. Miller stated that if OPWC is unable to accommodate the fractional percentage within their software that he would bring the issue back to the next Integrating Committee board meeting to discuss.

After further discussion, the following motion was made.

Board Member Brooks moved adoption of the SCIP Allocation, Loan Assistance and the Revolving Loan Projects as presented by the Support Staff for the District #2 Integrating Committee for Round #22, contingent upon the clarifications of a loan for Project #21 - Sycamore Township at 1.50%; seconded by Board Member Stiles and the motion carried unanimously.

At a later date it was confirmed by Mr. Miller that OPWC would be able to utilize their software in accommodating the fractional percentage issue for Sycamore Township.

◇ **Useful Life of Projects**

Mr. Cottrill provided an informational overview of the Useful Life for the LTIP, SCIP and RLP programs. He noted the following information would not require a vote from the District #2 Integrating Committee: (*Copy of Spreadsheet Distributed*)

- LTIP – 20.80 Years
- SCIP – 38.75 Years
- RLP – 24.42 Years

◇ **Recommended Small Government Projects Priority Listing**

Mr. Cottrill provided an informational overview of the top (5) recommended Small Governments Projects. (*Copy of Spreadsheet Distributed*)

Board Member Huddleston moved adoption of the top (5) Small Government Projects priority listing as presented by the Support Staff for the District #2 Integrating Committee for Round #22; seconded by Board Member Sykes and the motion carried unanimously.

◇ **Recommended District Administrative Costs Program for 2008**

Mr. Cottrill provided an informational overview of the recommended District Administrative Costs Work Plan & Administrative Costs Proposed Budget for 2008. Mr. Cottrill noted the increased amount (from \$40,000 to \$65,000). (*Copies of Handouts Distributed*)

Alternate Board Member Gray moved adoption of the recommended District Administrative Costs for the total amount of Sixty-Five Thousand Dollars for Program Year 2008 for the District #2 Integrating Committee; seconded by Board Member Enabnit and the motion carried unanimously.

Chairman Brayshaw thanked the District #2 Integrating Committee Support Staff (*Field & Office Staff*) for a job well done.

Mr. Cottrill announced that the history of the previous funding rounds could be viewed on the website. He noted that after 21 rounds of funding that \$353,771,731 had been awarded. It was also noted that out of 21 rounds, District #2 received at least one project out of 19 of those rounds for Small Governments.

Small Government Sub-Committee Update:

- ◇ Mr. Cottrill announced the Small Government Sub-Committee would be voting on the submitted projects in May 2008. He shared that as the District Liaison to District #2 that he would be in attendance at this meeting.

Old Business

- ◇ Noting to Report.

New Business:

- ◇ Mr. Cottrill announced the Support Staff would begin the process in February 2008 in order to put together the Program Year 2009 for Round #23 Rating Methodology. He noted the Rating Methodology needs to be forwarded to OPWC no later than June 30, 2008.

Next Meeting Date:

- ◇ It was determined at a later date that the 109th District #2 Integrating Committee meeting would be held on Friday, June 6, 2008 at 9:00 a.m. and conducted at Springfield Township.

Adjournment:

Chairman Brayshaw moved to adjourn the 108th District #2 Integrating Committee meeting; seconded by Board Member Huddleston and the meeting adjourned at 10:25 a.m.

Respectfully submitted,



Cathy Listermann
Recording Secretary